

**Vestry Meeting**  
**CHAPEL OF ALL SAINTS**  
**Monday, June 14, 2010**

**Attendance:** Beverly Caefter, Rebecca Ethier, Jean Glatiotis, Erika Scarpignato, Rick Scarpignato, Frank Ruggiero, Nick Storrs, Lois Filiau

**Absent:** Donna Cameron, Janet Cragin

1. **Opening Prayer:** the meeting began at 7:02 p.m. with prayers led by Erika. Janet will lead prayers at the summer meeting.
2. **Previous Minutes:** A motion to approve the minutes of the May vestry meeting was made by Beverly and seconded by Jean. The motion passed unanimously.
3. **Treasurer's Report:**

The diocesan assessment should go down in the next month's report. We have already paid over ½ of our total due for 2010 due to the assessment reduction. Our fuel expenses went down in April and May. Hendy was not paid for one Sunday (May 16) as services were held at St. Mark's that Sunday which saved us some money. Some additional gifts were received so that the total gifts received for the year are just under \$11,000. We should break even for the year if we keep expenses manageable.

A motion was made by Erika to accept the Treasurer's report which was seconded by Rebecca. The motion passed unanimously.

Audit report – Frank distributed the audit report prepared by Rev. Ed Pease. No major findings were discovered, only some recommendations. A copy of the report will be send to the Diocesan House in Springfield, fulfilling our obligations for the year. One recurring item that needs to be done is a written inventory. Erika also pointed out that the video inventory should be redone given that the tape previously made previously may not be able to be played. Nick Valiton will be asked to help with the video inventory and Erika will assist. The vestry will review the audit report in its entirety and raise any questions at a later meeting. This will be an agenda item for the next Vestry meeting.

4. **Deanery/Canon 16 Report:**

- a) **June 3 Deanery Meeting** – Notes from the June 3 Deanery meeting were emailed around. All Saints is moving on without merging with Good Shepherd.
- b) **Next Deanery Meeting** - All Saints will host the next Deanery meeting on September 23 at 6:00pm. Rebecca has volunteered to coordinate food and drink for the meeting.

5. **Bishop's Visit on June 20:**

The brunch for the Bishop's visit is all set per Donna. The brunch will be held after the 9:00am service. There will be several people confirmed and received as well as those who are re-affirming their baptismal covenants. Rick invited all in the Deanery to attend our services on June 20 at the June 3 Deanery meeting.

6. **Bishop's Visit with Vestry on June 16:**

Is there anything we want to ask him? Discussed ensued about letting the Bishop know what we are thinking about where All Saints stands regarding our finances, clergy, rumors, etc. Other than that we will let the Bishop lead the discussion.

7. **New member/marketing:**

- a) **Bulletin Boards** – Rebecca and Erika will meet about setting up the Bulletin Boards in Gurley Hall to welcome/encourage visitors and users of the Gurley Hall space to attend services at All Saints.
- b) **Fellowship Sunday, August 29:** Lois Filiau provided an update on the August 29 event. She has received a lot of volunteers to assist in the planning and execution of the event. Rick pointed out that St. Mark's has offered to assist with the event. Lois has a box of labels of addresses of around 300 Households in the Whalom area that are set to go. It was decided to go with a full flyer rather than a postcard. The details of the flyer will be decided by the event committee. Lois indicated that the earliest the band can begin to play is noon due to the members attending their own Sunday services. The Vestry agreed to change the August 29 service to 10:00am so there will not be too long of a lull between services and the band playing. Jean has offered to go through old church directories to look for old names that we should invite. Rick will check on any permits that might be needed from the City of Leominster. Nick noted that the Leominster Champion is having financial difficulties so they may not commit to send a reporter to the event unless we meet with them in advance to describe the event.

A motion by Frank was made to allow Lois a \$150 budget for postage for the event mailing. It was seconded by Erika and passed unanimously. Nick also agreed to donate \$100 towards postage for communities such as Heritage Gardens, Liberty Place and Fox Meadow (possibly Emerald Place in Lunenburg if residents are living there by then). Nick will attempt to get the address lists for these complexes and Lois will attempt to get for Emerald Place.

Signage – Erika indicated that there are two sets of sandwich boards being stored in the Scarpignato garage. Rebecca was asked to check with her mother if the sandwich boards from the Lunenburg Friendly Seniors could be borrowed as well.

8. **Summer Worship Schedule:**

a) **Dates/coverage:**

June 27 – Morning prayers led by Nick Storrs. Organist will play.

July 4 – no services at the Chapel.

August 8 – Morning prayers led by Erika Scarpignato. Organist will play.

Rite I services will be held on July 25 and August 22 during the one 9 am service.

Two services will resume September 12.

b) **Hendy's compensation:** There are 8 Sundays where Hendy will preside between now and the Labor Day weekend service (the period of time where we will only have one service). We typically pay Hendy \$200 when he performs 2 services on a Sunday and \$150 when he performs one. Rick suggested that we pay Hendy the full \$200 even though he is performing only one service. The difference is \$400 for the 8 Sundays (Hendy has already been paid for June 20). We are saving \$150 per week for the 3 Sundays in the summer where Hendy is absent as compared to the budget. We also saved \$200 on May 16 when St. Mark's paid Hendy. Rick felt this gesture would go a long way to let Hendy know how we feel about him and how much we appreciate him. The budget has cut back his pay considerably and Hendy has never complained. Discussed ensued about why we budgeted the way we did and why we went to only one service in the summer. The Chapel certainly would be helped financially by sticking to the \$150 per week figure. A motion was made by Rebecca to pay Hendy the full \$200 each Sunday he is presiding throughout the summer and was seconded by Jean. The motion passed 5-2.

9. **Junior Warden Report:** Donna was absent.

10. **Senior Warden Report:**

a) **Vestry meetings in the summer:** There will be one summer Vestry meeting tentatively scheduled for July 26. There will be no regular vestry meeting in July or August.

b) **Coach:** Rick contacted Bill Coyne to pursue the idea of a coach on how to build the parish. Bill indicated that the coach is really targeted at building new parishes only, not parishes in difficulty.

## 11. New Business:

- a) **What haven't we done?** Nick encouraged all of use to think about other means to get people in the church, particularly young people.
- b) **Renting space:** Nick received one call regarding the advertisement in the Sentinel for renting space. It was from a Charismatic storefront church in Fitchburg. However, the organization really wanted to rent with an option to buy. Nick thought of the vacant Good Shepherd building and encouraged the organization to contact Steve Abdow in the diocese offices. Nick has requested of Steve that he stay involved in the transaction so that he can learn how church property transactions go through, and specifically what is the difference between a merger and closing as far as how the finances are handled.
- c) **Plant Swap:** Erika reminded everyone that Sharon Fernandes is running a plant swap on June 19 from 10am – noon.

Rebecca made a motion to adjourn at 8:58pm. Frank seconded and the motion passed unanimously. Beverly added a closing prayer.

The next meeting will be July 26, 2010.

Respectfully submitted,

Rebecca H. Ethier, Clerk